



# EVERYTHING YOU NEED TO KNOW



## eWARRIOR DIGITAL LIFE & LEARNING PROGRAM

### OFFICE 365 INFORMATION

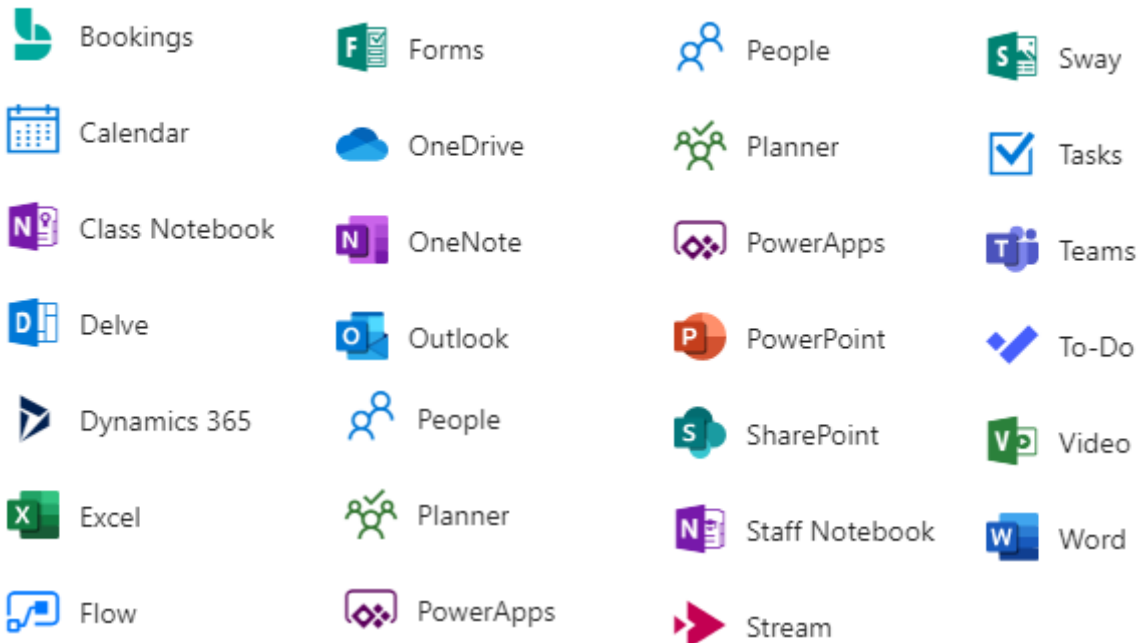
#### To get to your Office 365 account and login:

- Go to the Winona State web page ([www.winona.edu](http://www.winona.edu))
- Click on Resources at the top of the page
- Click on "Office 365 and email"
- Login with your [StarID@go.Minnstate.edu](mailto:StarID@go.Minnstate.edu) (for students) and [StarID@Minnstate.edu](mailto:StarID@Minnstate.edu) (faculty/staff)

#### What is Office 365?

Office 365 is a cloud-based subscription service that brings together the best tools for the way people work today. By combining best-in-class apps like Excel and Outlook with powerful cloud services like OneDrive and Microsoft Teams, Office 365 lets anyone create and share anywhere on any device.

#### Office 365 Apps



Do you have questions about Office 365? Stop by the Digital Learning Center (DLC) in Krueger Library for software support.

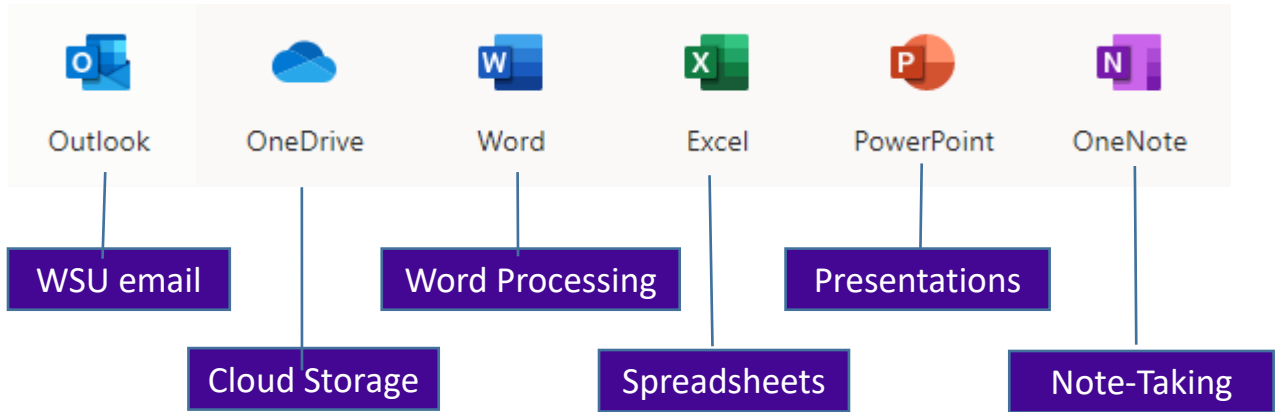




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### Other Apps in Office 365

Sway	Create and share engaging interactive reports, presentations, personal stories, and more. Sway does the design work for you.
Delve	Get personal insights and relevant information based on who you work with and the content you work on.
People	Organize your contact info for all your friends, family, colleagues, and acquaintances in one place.
Planner	Create new plans, organize and assign tasks, share files, chat about what you are working on, and get progress updates.
To-do	Manage, prioritize, and complete the most important things you need to achieve every day.
Stream	Share videos of classes, meetings, presentations, training sessions, or other videos with others in your groups.
Forms	Create surveys, quizzes, and polls in minutes. Sent them to anyone and easily see results in real time.
Flow	Create workflows between your apps, files, and data to automate time-consuming tasks so you can focus on what's next.
And more ...	Check it out!