



Laptop Distribution Home Checkoff List



https://learn.winona.edu/Student_Laptop_Distribution_Support



LAPTOP SETUP AT HOME	
PC	MAC
<input type="checkbox"/> Follow setup instructions (either on your phone or paper packet). Phone instructions can be found at QR code above or: https://learn.winona.edu/Student_Laptop_Distribution_Support	<input type="checkbox"/> Follow setup instructions (either on your phone or paper packet). Phone instructions can be found at QR code above or: https://learn.winona.edu/Student_Laptop_Distribution_Support
<input type="checkbox"/> Setting Up Your HP Laptop AT HOME	<input type="checkbox"/> Setting Up Your Mac Laptop – needs to be done on campus
<input type="checkbox"/> Set Winona State as your primary email address	<input type="checkbox"/> Set Winona State as your primary email address
<input type="checkbox"/> Access your WSU Email and Microsoft OneDrive	<input type="checkbox"/> Access your WSU Email and Microsoft OneDrive
<input type="checkbox"/> Send yourself an email and make sure you receive it	<input type="checkbox"/> Send yourself an email and make sure you receive it
<input type="checkbox"/> Setup MFA (if you have not already)	<input type="checkbox"/> Setup MFA (if you have not already)
<input type="checkbox"/> Activate Office 365 Desktop Apps	<input type="checkbox"/> Activate Office 365 Desktop Apps
<input type="checkbox"/> Setup OneDrive Sync on your PC	<input type="checkbox"/> Setup OneDrive Sync on your Mac
<input type="checkbox"/> Setup the Outlook Desktop App	<input type="checkbox"/> Setup the Outlook Desktop App
<input type="checkbox"/> Setup Zoom	<input type="checkbox"/> Setup Zoom

HANDOUTS/INFO AVAILABLE ONLINE
<input type="checkbox"/> Things You Need to Know Sheet – IMPORTANT, PLEASE READ
<input type="checkbox"/> How to Setup Your Cashcourse Account
<input type="checkbox"/> Setup Outlook-Android Phone
<input type="checkbox"/> Setup Outlook-iPhone
<input type="checkbox"/> Add a Printer-Mac
<input type="checkbox"/> Add a Printer-PC
<input type="checkbox"/> Installing Network Applications from the Software Center-PC
<input type="checkbox"/> Installing Network Applications from the Managed Software Center-Mac
<input type="checkbox"/> What is Office 365? (PC & Mac)



Laptop Distribution Campus Checkoff List

https://learn.winona.edu/Student_Laptop_Distribution_Support



LAPTOP SETUP ON CAMPUS	
PC	MAC
<input type="checkbox"/> Go to 1 st Floor Engagement Center	<input type="checkbox"/> Go to Somsen 312
<input type="checkbox"/> Follow setup instructions (either on your phone or paper packet) Phone instructions can be found at QR code above or: https://learn.winona.edu/Student_Laptop_Distribution_Support	<input type="checkbox"/> Follow setup instructions (either on your phone or paper packet) Phone instructions can be found at QR code above or: https://learn.winona.edu/Student_Laptop_Distribution_Support
<input type="checkbox"/> Setting Up Your HP Laptop ON CAMPUS	<input type="checkbox"/> Setting Up Your Mac Laptop ON CAMPUS
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<input type="checkbox"/> Setup Zoom	<input type="checkbox"/> Setup Zoom

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<input type="checkbox"/> Installing Network Applications from the Software Center-PC
<input type="checkbox"/> Installing Network Applications from the Managed Software Center-Mac
<input type="checkbox"/> What is Office 365? (PC & Mac)