1. Turn on your laptop. The power button/key is in the top-right corner of your keyboard.

2. When the welcome box appears, click the highlighted button that says “Let’s Get Started.”

   If you do NOT see the welcome box try double clicking on the green Laptop Setup icon located on the desktop, otherwise please raise your hand to notify a technician!

3. Enter your WSU username and password when prompted (username and temporary password on the receipt you were given)

   • Returning WSU students: use your username and previous computer password

4. Press “Continue” or the enter key. Please wait patiently for loading to complete.

5. When a message about the e-Warrior User Agreement shows, click on “Contract” to read the Mobile Devices Agreement and then continue.

6. After you’re done reading the contract, click on the WSU Laptop Setup icon (shown below) in your dock.

7. Select “Agree” to accept the terms of the contract.
8. Click “Change Now”, when it asks you to change your local_admin password. Wait shortly for your Accounts window to open after.

9. When your Accounts window opens, select “Change Password”.

If the “Change Password” screen does not come up click on the System Preferences (shown here) icon in your dock.

10. You’re changing your local_admin password right now. You will not access this account again, so please do not use a password hint. You’ll set up another password for your personal WSU account later in the setup process.

Old Password = “setup”

New Password = temporary password on your receipt
- Returning WSU students only: use the password for your previous computer.
- Verify = repeat new password

11. Click “Change Password” when you are finished.

12. Go to your top menu and open the “System Preferences” drop-down menu next to your Apple icon. Select “Quit System Preferences”.

13. When a box appears that says “Setup Complete” Click “Log Out”.

If “Setup Complete” does not show up for you, try clicking the laptop setup icon.

Otherwise, please raise your hand to notify a technician!

14. You will now log into your WSU account that you will use from now on.
Name = User name from your packet/receipt
Password = temporary password from your receipt
- Returning WSU students only: log in with the password used by your previous computer.

If a message opens asking you to create a mobile account, please select “Create Now”. If this message does not pop up a mobile account has been created for you automatically.

If you have any problems logging in, please raise your hand to notify a technician!
17. Hold your power button down until the dialog box on the left appears, and select “Restart” to restart your computer.

18. We are now testing your new password! Log into your WSU account.

   Name = username from your packet/receipt
   Password = your password

If you have any problems logging in, please raise your hand to notify a technician!

If you are asked to update your keychain choose to “update keychain” and type in your temporary password from your receipt.

19. Disconnect your Thunderbolt adapter with Ethernet cable (purple cord).

20. As soon as you are logged in, click the wireless icon and choose “Turn Wi-Fi On”. Click the wireless icon again and choose “warrior” from the network list.

21. Enter your WSU username and your new password when prompted. Make sure the “Remember this network” box is checked.

   Your password will be used with your username for any services that ask for your WSU username and password from now on.

   You will have to change this password every 180 days. Check your WSU email for notifications.
ATTENTION:

Students without an Apple ID MUST create an Apple ID in steps 22 – 23 to use with their WSU iPad. If you already have an existing Apple ID, that is not being shared with anyone else, please skip the following steps and begin working on the WSU iPad instructions.

You must know, and have full access to, any security information related to your Apple ID.

TO CREATE AN APPLE ID:

Open Safari or Firefox:

◆ If the browser prompts you to make it the default browser, select the option you are comfortable with.

Type in the following link into the address bar:

◆ appleid.apple.com/account

Follow the online steps for creating an Apple ID and verifying your Apple ID.

◆ It is highly suggested and preferred you create an Apple ID with your WSU email (yourusername@winona.edu)

◆ If you have any questions or need any help please seek a WSU technician for assistance.
MAC PERSONALIZATION HAS BEEN COMPLETED!

- Please shut down your MacBook Air now by selecting the apple in the top left corner and selecting “Shut Down”.
- Please make sure that you run updates and restart your computer daily to ensure maximum efficiency.

Please move on to your tablet setup instructions.

NEXT YOU NEED TO SET UP YOUR TABLET